



भारतीय सूचना प्रौद्योगिकी संस्थान भागलपुर
INDIAN INSTITUTE OF INFORMATION TECHNOLOGY BHAGALPUR
(An Institute of National Importance under act of Parliament)
Sabour, Bhagalpur-813210, Bihar, India.
Ph: +91-8638661359, Email: registrar@iiitbh.ac.in

Ref. No. IIITBH/REG/647/2024-25/687

Date: 24-02-2025

SUBJECT: Limited Tender Enquiry (LTE) for Repairing work of various building at IIIT Bhagalpur old Campus.

Dear Sir/ Madam,

The Indian Institute of Information Technology Bhagalpur, invites Limited Tender Enquiry (LTE) for Repairing work of various building at IIIT Bhagalpur old Campus, as per details mentioned in the Annexure-I, attached herewith. The quotation in Single bid is to be submitted to the undersigned on or before 06/03/2025 (02.00 P.M.).

Kindly read the LTE document carefully before participating. It shall be deemed that submission of bid by the bidder has been done after their careful study and examination of the LTE terms with full understanding to its implications. Any lack of information shall not in any way relieve the bidder of its responsibility to fulfil its obligations under the Bid.

The IIIT Bhagalpur will reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for, or in executing, the work order. Fraudulent Practice means a misrepresentation of facts in order to influence a procurement process and includes collusive practice among bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive IIIT Bhagalpur of the benefits of free and fair competition. Corrupt Practice means offering, giving, receiving or soliciting of anything of value, pressurizing to influence the action of a public official in the process of this purchase execution.

Note: Before submitting the bid, the bidders may visit the administrative office, IIIT Bhagalpur for understanding of our requirements.

In case of doubt please contact us at +91-9162645874 or agautam.mea@iiitbh.ac.in

Thanking you

Yours Sincerely,

Gaurav Kumar
24/02/25

(Dr. Gaurav Kumar)
Registrar Incharge

Registrar In-charge
Indian Institute of Information Technology Bhagalpur



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INSTRUCTION TO BIDDERS

1. **Mode of Bid:** Tender will have to be submitted in a **Single bid mode only**.
2. **Tender document:**
 - i.) Tender document is divided into Three parts i.e. (1) Instruction to Bidders, (2) Terms & Conditions and (3) Annexure I, II, III, IV, V
 - ii.) The bid documents are not transferable.
3. **Bid submission:** Price Bid with following documents:
 - i.) In Bid Submission, the vendor must provide the followings:
 - a.) PAN Number
 - b.) GST Registration Certificate must be enclosed.
 - c.) A self-declaration form for not blacklisted from any Central/State Government Institute for doing any work.
 - d.) EMD Declaration as per Annexure – V.
 - e.) Price bid as per in Annexure-II
 - ii.) The seal and signature of the authorized official of firms must appear on all the papers submitted.
 - iii.) Annexure- I, II, III, IV and V will be submitted with bid.
4. **Important Date and Time:**
 - i.) Last date & time of receipt of Tender: **06/03/2025 (02.00 P.M.)**
 - ii.) Due date & Time of opening Tender: **06/03/2025 (04.00 P.M.)**
 - iii.) Venue of Bid opening: **Administration Building, IIIT Bhagalpur**
 - iv.) Late and delayed tender will not be considered. In case any unscheduled holiday occurs on the prescribed closing/opening date the next working day shall be the prescribed date of closing/ opening.
5. **Address for correspondence:** The address and contact number of the firm submitting the quotation and the Officer to whom the quotation is addressed must appear distinctly on sealed covers. Further, on sealed cover, the following are to be written:

Limited Tender Enquiry (LTE) for Repairing work of various building at IIIT Bhagalpur old Campus.

LTE No.: IIITBH/REG/ Repairing of BCE Buildings/647/2024-25/ 687

To,
The Registrar Incharge,
IIIT Bhagalpur,
Bhagalpur-813210

From: M/s: _____

Detail Address: _____

Phone No.: _____

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6. **Conditional tenders not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Printed conditions mentioned in the tender bids submitted by vendors will not be binding on IIIT Bhagalpur.
7. Any query related to this bid and terms and conditions must be made before 03 working days of submission of bids.

TERMS & CONDITIONS

1. Rates:

- Rates quoted should be on FOR IIIT Bhagalpur, In the format, Annexure II. Failing to provide as per Annexure, quotation may not be accepted.
- Bidders shall indicate their rates in clear/visible figures as well as in words and shall not alter/overwrite/make cutting in the quotation. In case of a mismatch, the rates written in words will prevail.

2. Validity of Quotation:

Quoted rates must be valid for 30 days from the last date of submission of quotation.

3. Genuine Pricing:

Vendor is to ensure that quoted price is not more than the price offered to any other customer in India to whom this particular service has been provided, particularly to IIIT Bhagalpur/Institutes and other Government Organization.

4. GST:

- a. GST Registration Certificate indicating the GSTIN number of the firm must be attached, Certificates must be enclosed.
- b. GST Deduction at source as per Order/notification of the Govt. of India will be applicable.

5. Late and delayed tender:

Late and delayed tender will not be considered. In case any unscheduled holiday occurs on the prescribed closing/opening date the next working day shall be the prescribed date of closing/opening.

6. Payment Terms & Condition:

100% Payment within 45 days from the date of successful completion of work at IIIT Bhagalpur, generally through NEFT/RTGS. Please note as per Institute's norm advance payment is not allowed.

7. Enquiry during the course of evaluation not allowed:

No enquiry shall be made by the bidder(s) during the course of evaluation of the tender till final decision is conveyed to the successful bidder(s).

8. Security Deposit:

Security Deposit after award of contract in form of DD of Rs. 50,000/- In favour of IIIT Bhagalpur.

9. Acceptance of quotations:

The acceptance of the quotation will rest solely with the Director, IIIT Bhagalpur.

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10. Termination for default:

Default is said to have occurred if –

- If the contractor fails to do any or all of the mentioned work within the time period(s) specified in the work order or any extension thereof granted by IIIT Bhagalpur.
- If the contractor fails to perform any other obligation(s) under the contract.

11. Applicable Law:

- The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in Bhagalpur only.
- Any dispute arising out of this works shall be referred to the Director IIIT Bhagalpur.

Gaurav Kumar
24/02/25

(Dr. Gaurav Kumar)
Registrar Incharge

Dr

Registrar In-charge

Indian Institute of Information Technology Bhagalpur
Bhagalpur-813210, Bihar



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ANNEXURE-I

Scope of Work:

Sl No.	Name of Building	Item	Details		
1	Academic cum Administrative Building	Painting and Putty	Outside front Wall Putty		
			Entire building Painting and filling up of holes/dents with putty where ever required		
			Backside wall putty where ever required		
			All windows and doors painting		
		Repairing	Ground Floor 8 no. of door repairing		
			2 nos. of Door Replacement		
			One no. of bathroom Door frame repairing or replacement		
			False ceiling repairing at room no. ECE01, CSE01,C101, Virtual Class room		
			Tiles Repairing at broken places		
			50 nos. window glass replacement & repairing		
			Joining area Screw repairing		
		Plumbing	1 st floor water line and sewage line replacement		
			Pan(Indian type)- 1 Pc faculty bathroom replacement		
			Fittings-10 replacement		
			Valves-06 replacement		
Connector Pipe-06 replacement					
2	Hostel No.1	Painting & putty	Entire building inside painting including the corridors, rooms, kitchen area painting		
			Painting of the outside area wherever required		
			Door & Windows painting		
		Repairing masonry work &	All the bathroom floor tiles and wall tiles repairing wherever broken or not found		
			All bathroom door repairing & one broken door change in 2 nd floor bathroom		
			Masonry work in room no. A13,A17,A23,A24,A35,A38 (if required in other rooms)		
			Masonry work in the staircase walls(both sides), corridors and headroom ceiling(top floor)		
			Repairing of outside front extensions where ever required		
		Plumbing	Repairing or replacement of Plumbing fittings where required		
		3	Directors Residence	Painting & Putty	Outside wall painting (Front & Back)
					Inside rooms painting
					Putty where required
					Doors and Windows painting
					Garage door, Wall & front gate painting

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ANNEXURE-II

Financial Bid Details

S.No.	Nature of works	Amount in Rs.
1.	Repairing work at IIIT Bhagalpur Academic cum Administrative building, hostel no.-1 and director's Residence	
	Taxable Value	
	Add: GST	
	Total Value	

Amount in Rs.

Note: Before submitting the bid, the bidders are requested to visit the administrative office, IIIT Bhagalpur for understanding of all the above-mentioned works and our requirements.

Sign:

Vendor: M/s.....

Official seal of the vendor

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ANNEXURE-III

COMPLIANCE CERTIFICATE

Certify that we have carefully examined the LTE terms and fully understood its implications and do hereby agree to comply with all the terms, and hereby submit this compliance certificate.

Sl. No.	General Terms and Conditions	Yes / No
01	Rates quoted as per instruction	
02	Validity period for 30 days of quoted rate agreed	
03	GST Registration Certificate provided	
04	Payment term agreed	
05	Penalty clause for delay agreed	
06	Self-Deceleration for Blacklisting	
07	EMD Declaration Annexure	

Sign:

Vendor: M/s.....

Official seal of the vendor

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ANNEXURE-IV

BIDDERS DETAILS

Sl. No.	Name of the company/Firm	To be filled by vendor (Documentary Proof must be attached as applicable)
01	Registered office Name & Address Details of contact person Name designation Mobile number e-mail	
02	Is the company/firm registered for GST? If yes, submit valid registration certificate.	

Note: Document/s if attached to the LTE compliance Certificate the same may be referred to in the remark column above.

Sign:

Vendor: M/s.....

Official seal of the vendor

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ANNEXURE-V

FORMAT OF BID SECURITY DECLARATION FROM BIDDERS IN LIEU OF EMD
(On Bidders Letter head)

Bid Security Declaration Form

Tender No. -

Date: -

To,
The Registrar,
IIIT Bhagalpur,
Bihar – 813210

I/We, the undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period as decided by you from the date of notification if I am /We are in a breach of any obligation/clause of bid documents and/or because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; and or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to submit the Performance Security/Bank Guarantee, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Date:

Signature.....

Seal:

Name and Designation.....

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